

Lee River Snow Riders – Executive Meeting Minutes

Date 10/16/2020 Present: ✓ Absent: x

Brad Wall, President	✓	Brian Smiley, Vice President	✓
Michelle Walker, Secretary, Public Relations	✓	Randy Hyra, Safety	x
Guy Walker, Fundraising	✓	Gerry Roskam, Treasurer	✓
Theo Vanderzwan, Grooming	✓	Dave Masniuk, Trails	✓
Tim Mandzuk, Buildings	✓	Brian Vrooman, Membership	x
Vacant , Light Equipment	x	Darren Kalinski, Entertainment	x
Ken Horn, SnoMan	✓	Paula Johnson, Director at Large	✓
Gigi Gauthier, Entertainment	✓		x

Call to Order	7:59 pm
Review & Additions to Agenda	Agenda accepted as written.
Meeting Minutes	Reviewed. Accepted by Ken, Seconded by Guy . Carried
Treasurer’s Report	Prepared and presented by Gerry Roskam, with discussion. Long term debt \$140 K. RM LDB grant came in for \$2,500. Cash situation is OK. Loan payment to be reviewed under new business. Treasurer Report accepted by Ken . Seconded by Dave . Carried
President	Farewell to Denis Rondeau – we will miss our valued club director, volunteer and friend. Guy is working on COVID policies and procedures, including some for the groomer, we have a good start on it already for the season.
Vice President	Nothing to report.
Secretary	Note: Meeting held in large groomer shed space. 11 attendees, physically distanced, masks worn, and hand sanitizer available.

Director’s/Executive Reports

Brian, Vice President	<ul style="list-style-type: none"> • Waiting for some IT resources for website to allow for e-transfers for memberships, 50/50 draws, etc. • Wanting to draft an article for LDB Clipper regarding what club is doing for COVID procedures. • President to draft a message for the membership regarding COVID procedure, following pending update from Snoman.
Guy, Fundraising	<ul style="list-style-type: none"> • Advertising – building a new spreadsheet to track contact info for all advertisers, what/where they advertise, and be able to have more regular contact and feedback from club. • Letters going out next week to all advertisers. • Poker Derby – there are apps available to shuffle the virtual deck, will need at least 4 tablets (one at each checkstop) to allow touchless derby. Will need extra volunteers enforcing physical distancing at checkstops, especially at the door to limit entry. Should be shorter times with virtual card shuffling, which should allow riders to keep helmets on, get in and get out. Will need COVID precautions, sanitizer, etc. Will

	<p>still be worthwhile to hold, as high turnout expected. Plan for a date in Feb. Plan to advertise early and recruit volunteers.</p> <ul style="list-style-type: none"> • Waiting to hear back from BC company - UPC code to be scanned for 50/50 draw, possible for monthly draws and one seasonal draw. Have totals running at Trappers, weekly updates on website. • Stop by Anna's to get tickets for Winner's Choice raffle
Gigi, Entertainment	<ul style="list-style-type: none"> • Called Hecla – they are open, still possible for a run out there with 2 night stay. Pool and waterpark are open. Rooms are sanitized and 48 hours between use. Question on where to stop for breaks, lunch, etc. Need to reserve now. Plan for Feb 26. May be a higher uptake this year. Agreed to make tentative plans to proceed. • Day runs would be difficult, as nowhere to stop for breaks, lunch. • No chili night, no hotdog day possible this year. • Asked about possible advertising for youth snowmobile club/mini racing in Beausejour. Paula has a contact and will find out more information. Agreement to consider posting a link on LRSR website, possibly invite to participate or attend LRSR events.
Brian, Membership	<ul style="list-style-type: none"> • Not present. Report provided by Gigi. Last year saw record number of memberships. 182 memberships so far. 3 year memberships are up for renewal – 185 emails sent to members for renewal. Aiming for 400 memberships this year. • Wondering if should continue offering garbage pickup in our shelters, or follow “pack in-pack out” policy. All agreed better to continue with garbage cans to avoid trash in the bush, trail, etc. but post signs in shelters this year to remind riders to take their own trash back out with them. Suggestion for 2 signs per shelter – 1 outside, and 1 by garbage can.
Theo, Grooming	<ul style="list-style-type: none"> • Groomer tracks are being shipped from Calgary, expected here any time. • Once arrived, arrange for a work party to install, possibly on a weekend to allow for more volunteers. Looking for 5-6 volunteers. • Oil – working with a supplier who provides it free of charge. • There is a winch installed now on back of groomer.
Dave, Trails	<ul style="list-style-type: none"> • Trails not looking too good right now. ATV's have caused a lot of damage, as these are multi-use trails. • The approach to Alf's hut is gone, there is a deep ditch there. • Large trees down on Steve's trail.
Tim, Buildings	<ul style="list-style-type: none"> • Buildings are good. • Use trees that are down on trails for wood at shelters. There is wood at Rudi's and Alf's that needs splitting. Wait for freeze up. • 11 wooden boxes made for sanitizer jugs for shelters, to be screwed in wall, enough for 2 per shelter. • Signs to be made for “pack in, pack out” for garbage, for each shelter.

	<ul style="list-style-type: none"> • Need siding - J molding, start strip, window drip edge for Joyce's
Randy, Safety	<ul style="list-style-type: none"> • Not present
Vacant, Light Equipment	<ul style="list-style-type: none"> • We are looking for someone to fill this role. • If anyone knows a contact, please advise. May also need to send message to membership.
Ken, Snoman	<ul style="list-style-type: none"> • Snoman has meeting on Monday night – hope to hear more about COVID procedures, nothing is finalized as yet. • Brad has submitted new trail proposal to Hydro. Awaiting approval. • ERSA meeting – approved tramway trail. Next step is approval by Snoman.
Paula, Director at Large	<ul style="list-style-type: none"> • Suggestion to get LRSR clothing for sale, can sell on website. • Paula is able to do custom orders, with name embroidered, etc. She is willing to manage clothing orders. Can get items at cost. • Freezer jackets would be popular, also touques with a light. • Discussion – important to have the sizes that sell.

Old Business Review

Volunteer Payouts	For next meeting.
New Trail Update	Reported by Ken in Snoman report.
Painting at Rose's Shelter	Completed. Gift card provided to volunteer
Farewell to Winter	Cancelled
Vacant Positions – Fundraising, Public Relations	Filled
New logo	To be covered under new business
COVID Procedures for upcoming season	Guy is working on.
Advertising (Maps and Huts)	Covered under fundraising report
Public Relations	Covered under PR report
AED, Grant proposal	No new info.
Groomer tracks, cleats from Calgary	Covered under Grooming report.

New Business

Denis Rondeau – Donation for granddaughter, in his memory.	Denis and wife were legal guardians for granddaughter. LRSR planning for donation, possibly for education or savings account. Consider RESP option. Gerry to coordinate with bank, Denis's wife.
MOTION: LRSR to donate \$1000 for certified RESP fund for granddaughter of Denis Rondeau.	To be completed during this snowmobile season. Moved by GUY, Seconded by Ken. All in favour. Carried.
Light equipment director - vacant	Looking for role to be filled.
Bank loan payment adjustment	Gerry spoke to Sunova re: spreading loan over 5 years (amortization will be based on 5 years). Sunova can drop loan from 46K to 31K, 15 K less. Gerry is in favour, depending on how we manage our cash flow. If have a good year, can make an

	extra payment if possible. Alternatively, keeping loan at higher rate and shorter period leans on available cash. Income will be dependent on advertising, grants, possible poker derby – cash will be needed for operational expenses for next year.
MOTION: LRSR treasurer to proceed with having current loan amortized over 5 years with Sunova bank.	Moved by Ken, Seconded by Dave. All in favour. Carried.
New logo – SRS has made suggestions and narrowed to one design	Brad met with Shane – narrowed options down to one suggestion. Lettering on black background, with sled and spruce trees. To be emailed to executive for review, likely next week.
COVID SOP for grooming equipment – Guy	Already discussed – currently in progress.
Shields for grooming equipment	Discussion if this should be installed. Concern that shield will impair ability to use mirrors. Alternative is to have cohort/buddy system for groomers who have screened prior to each day, wear masks, follow SOP for cleaning. Need to establish schedule for partners and routes.
New Trail proposal update – Ken and Brad	Update provided under Snoman report
Insurance – question raised by Gerry if current amounts are sufficient.	Groomer hut currently insured for 160K. Contents insured for 20 K. Warm up huts 20K. 1 groomer at 212K, older one at 175K. 1 Drag 10K, new drag 24K. Sleds are covered separately under MPI. Discussion if this enough insurance – discussion that this is not enough to cover tools. Agreed groomer hut building amount needs to be increased to 200K. Will get quote on replacement cost to determine relevant insurance level. Agreed contents coverage needs to be increased to at least 40K. Discussion on groomer values at market value – Ken to get quotes on value. Warm up hut value appropriate at 20 K.

Next Executive Meeting: Friday, November 13, 2020 7:00 pm
Groomer Shed

Adjournment: Moved by Gerry, Seconded by Dave 9:54 pm