

## Lee River Snow Riders – Executive Meeting Minutes

Date 9/4/2020 Present: ✓ Absent: x

Brad Wall, President	✓	Brian Smiley, Vice President	x
Michelle Walker, Secretary	✓	Cindy Emberton, Fund Raising	x
Guy Walker, Fundraising	✓	Randy Hyra, Safety	x
Theo Vanderzwan, Grooming	✓	Gerry Roskam, Treasurer	✓
Tim Mandzuk, Buildings	✓	Dave Masniuk, Trails	✓
Denis Rondeau, Light Equipment	✓	Brian Vrooman, Membership	x
Ken Horn, SnoMan	✓	Darren Kalinski, Entertainment	x
Gigi Gauthier, Entertainment	x	Guy Walker, Director at Large	✓

<b>Call to Order</b>	8:05 pm
<b>Review &amp; Additions to Agenda</b>	Add defibrillator grant proposal and transport of groomer tracks from Calgary under new business.
<b>Meeting Minutes</b>	Reviewed. Accepted by Theo, Seconded by Ken. Carried
<b>Treasurer's Report</b>	Prepared and presented by Gerry Roskam, with discussion. Estimate 3 years or less to pay off new groomer. Contemplate extending duration of loan, due to potential lack of anticipated fundraising events this year – for discussion at next meeting. With estimated cash from SnoMan, should be fine for operating expenses this year. Treasurer Report accepted by Ken. Seconded by Guy. Carried
<b>President</b>	Planning for general meeting and upcoming season.
<b>Vice President</b>	Not present
<b>Secretary</b>	No report.

### Director's/Executive Reports

<b>Brian, Vice President</b>	<ul style="list-style-type: none"> <li>Not present</li> </ul>
<b>Guy (interim), Fundraising</b>	<ul style="list-style-type: none"> <li>Need to know Snoman COVID requirements this year for warm up huts and shelters, so advertisers know that huts will be open and see traffic. Ken– Snoman will likely advise “use at own risk”. Suggestion to stock hand sanitizer at our shelters, in secure wall mounted containers.</li> <li>Plans to start approaching businesses now, to inquire about advertising.</li> <li>Fundraising events may not be held this year (ie. Chili Night), questionable about Poker Derby, 50/50 boards, raffle, due to COVID restrictions. Possible online options.</li> <li>If proceeding with raffle, will be controlled through one source, Anna, to ensure proper tracking of books.</li> <li>Large events should be split up to be handled by different board members, to share the workload. Ie. Poker Derby</li> </ul>
<b>Gigi, Entertainment</b>	<ul style="list-style-type: none"> <li>Not present, no report.</li> </ul>
<b>Brian, Membership</b>	<ul style="list-style-type: none"> <li>Not present. Report provided. 141 memberships so far. 3 year memberships – discussion whether to increase fee or not. Agreed to maintain current fee.</li> </ul>
<b>Theo, Grooming</b>	<ul style="list-style-type: none"> <li>Groomers are in good shape</li> </ul>

	<ul style="list-style-type: none"> <li>• Anticipate grooming to be busy this year.</li> </ul>
<b>Dave, Trails</b>	<ul style="list-style-type: none"> <li>• Quads have been on the trails, including Rose's</li> </ul>
<b>Tim, Buildings</b>	<ul style="list-style-type: none"> <li>• Buildings are in good shape.</li> <li>• Still need to do siding on Joyce's.</li> <li>• Consider installing secure wall mounted hand sanitizers at huts.</li> </ul>
<b>Randy, Safety</b>	<ul style="list-style-type: none"> <li>• Not present</li> </ul>
<b>Denis, Light Equipment</b>	<ul style="list-style-type: none"> <li>• With lack of fundraising, likely no new purchases this year, except chainsaw if required.</li> <li>• Focus on maintaining current equipment</li> <li>• Chainsaws – Stihl got a new carburetor.</li> </ul>
<b>Ken, Snoman</b>	<ul style="list-style-type: none"> <li>• Application should be made to Hydro for new trail, as ERSA meeting is coming up. Need to be able to take proposal to SnoMan for approval.</li> <li>• 50 km round trip should result in 500-600 extra grooming Km's over the year.</li> </ul>
<b>Guy, Director at Large</b>	<ul style="list-style-type: none"> <li>• No additional report.</li> </ul>

## Old Business Review

SnoMan Awards	No awards for LRSR this year.
Fundraising Director stepping down	No change
Poker Derby status – insurance around \$275	For info only
LDB Ice Fishing Derby – LRSR will not participate	For info only

## New Business

Volunteer Payouts – for discussion	Carry over for discussion at next meeting
New Trail update	Trail has been cleared.
Painting at Rose's shelter	Completed. Gift cards to be provided for volunteers.
Farewell to Winter	Cancelled this year due to COVID.
Vacant positions – Fundraising, Public Relations	<p>Fundraising – Guy (interim) with assistance. Public Relations – Michelle to write and post communications. Paula (groomer operator) possible candidate to help out with Poker Derby, fundraising.</p>
New logo – SRS Signs is also working on it.	New logo ready – need to narrow down to 3 colors. Samples may be ready for next meeting.
COVID procedures for the upcoming season (and ongoing)	<p>Consider precautions/safe operating procedure for groomer operators, ie. Self-screening, set partner schedule, mandatory mask use, etc. Consider plexiglass partitions in groomers, stock with sanitizer/wipes. Consider email to membership with COVID precautions at begin of season (ie. Bring wipes, sanitizer, stay home if ill, social distance at huts, etc.)</p>

	<p>Hand sanitizer, disinfection for huts, groomer shed.</p> <p>Develop guideline/procedures for building/groomer shed entry, ie. Clean all equipment after use/wipe down, wash hands/sanitizer prior to building entry.</p>
Advertising (Maps and Huts)	Guy provided info in Fundraising update.
Public Relations	Michelle to consider helping out in the role.
AED, grant proposal	Guy to put in grant application for 3 units as well as training session. One unit planned for each groomer and one for groomer shed.
Groomer tracks/cleats from Calgary	<p>A set of tracks/cleats are in Calgary for the new groomer, pending delivery. Guy may be able to coordinate delivery through transportation industry contact. Theo and Guy to coordinate.</p> <p>Once received, will coordinate work party to swap out.</p>

**Next Executive Meeting:                    Friday, October 2nd 2020 8:00 pm Groomer Shed**

**Adjournment:                                    Moved by Theo, Seconded by Gerry 9:06 pm**